

TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance Committee

held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on
Thursday, 20th October, 2022 at 3.00 pm

Present:

Councillors J Atkins (Chair), P Williams (Vice-Chair), R Ash, I Palmer and C Williams

Absent:

J Orme

Officers In attendance:

16 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor

Orme

Resolved that the apology be noted.

17 DECLARATIONS OF INTEREST

None were received.

18 DISPENSATIONS

There were no dispensations.

19 MINUTES

Members considered the minutes of the Finance meeting held on 21st July 2022

Resolved that the minutes of the Finance meetings held on 21st July 2022 be approved and signed as a correct and accurate record of the meeting.

Proposed Cllr Palmer seconded Cllr P Williams. Unanimous

20 PAYMENTS 01/04/22 - 30/09/22

It was resolved to approve the payments as presented.

Proposed Cllr P Williams Seconded Cllr Atkins. Unanimous

21 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) - SECTION 3 EXTERNAL AUDITOR REPORT AND CERTIFICATE 2021/22

Noted

22 APPOINTMENT OF EXTERNAL AUDITORS BY SAAA

It was resolved to remain opted into the recommended SAAA external auditor scheme.

Proposed Cllr Palmer Seconded Cllr P Williams. Unanimous

23 GRANT APPLICATION CHOICES

It was resolved to reject this application as it was for day to day running costs. However a further application would be considered if the criteria were met.

Proposed Cllr Atkins Seconded Cllr Palmer. Unanimous

24 GRANT APPLICATION TAAG

It was resolved to approve a grant of £500. Subject to TAAG supplying a progress update as to when these materials would be required.

25 GRANT APPLICATION TEIGN HERITAGE

It was resolved to award a grant of £200
Proposed Cllr C Williams. Seconded Cllr Palmer. Unanimous

26 GRANT APPLICATION CAB

It was resolved to engage in further discussion with the CAB around their lack of a physical presence in Teignmouth.

27 GRANT APPLICATION EAT FESTIVAL

It was resolved not to award a grant as the application was for day to day running costs.

Proposed Cllr Atkins. Seconded Cllr P Williams. Unanimous.

27.1 Grant application Volunteering in health

28 ADDITION OF NEW ADMIN/FINANCE MEMBERS OF STAFF TO BANK MANDATE

It was resolved to add the posts of the two finance and admin officers to the bank mandate

29 UPDATE ON 2021/22 AND 2022/23 BUDGET PREPARATIONS

A verbal update on progress was given by the clerk, it was agreed there would be an extraordinary finance committee meeting held on 25/11/2022 at 15:30 to receive this years and next years budget. Our locum RFO will be in attendance.

30 SUMMER ENTERTAINMENT REPORT FROM PROM PROM

Received and noted

31 NON FINANCE COUNCILLOR TO CHECK BANK RECONCILIATIONS MONTHLY

Item to be placed on a full council agenda to establish a rota.

32 DATE OF NEXT MEETING

19/01/2023 15:30 Mayors Parlour

The meeting was closed by the Chairman at Time Not Specified

.....
Cllr Richard Ash, Chair